



Production Meeting Minutes

Stage Manager - Amanda Visger

Date - 10.29.25

Director (Greg)

- Rehearsals have been going great so far
 - Greg like to note Aidan's flip/roll over the couch (Act 2 Scene 1)
 - Would like to ensure that his coat is off before the scene to help preserve his jacket piece
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Scenery (Mandy/Hailey)

- Samples of coloring of walls will be posted later today
 - Will be looking at paintings and Christmas decorations around the set
 - Greg would like to stay in the rustic style and some period central pieces in the realm of classy Christmas and elegants
 - Will be talking with lighting to discuss sconce locations
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Technical Direction (Nate)

- Has started the building process
 - Orchestra lift will be either lifted this afternoon or tomorrow
 - Will look at the potential adding a mechanical driven aspect to the seance at the end of this week
 - Will talk with scenery about the seance table. Looking at building or findings that will be battery operated
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Props (Ellie)

- Will be working with Mandy later this week on pulling props

- Will be meeting with Greg to look at weapons this week
 - For the bunsen burner, will be looking at buying a smaller lamp/candle
 - Greg would like to look at a small kerosene lamp from past productions
 - Greg has removed the ukulele
 - Greg would like to look at the radio that was used in Cabaret or potentially use the radio that he has in his office for the radio that will sit on the small table in front of the staircase. This will be working with sound as well.
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Sound (Alex)

- Greg would like to look at the radio that was used in Cabaret or potentially use the radio that he has in his office for the radio that will sit on the small table in front of the staircase. This will be working with props as well.
 - Later it will be discussed on how the sound will come from the radio
 - Will be using *"It's Been a Long Long Time"* in replace of the ukulele moment, Maddy Borski will be singing and will not need to be miced
 - Would like to look at the end of next week (Thursday November 6th) to record blanks in the Toland
 - Will be setting up QLab to be used during rehearsal
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Lighting (Amber/Avery)

- Will be using the crystal ball that we have but will be looking into buying an actual crystal ball for the seance
 - Will fall back on the current ball that is in storage
 - Has starting hanging lights and will be done later this week
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Costumes (Anna)

- Currently is waiting on orders to come in
- Has order actors all new shoes in ballroom style
- Shoes will be added next week into rehearsal
- Greg would like to ADD a small wrap for Daria
- Greg like to note Aidan's flip/roll over the couch during (Act 2 Scene 1)

- Would like to ensure that his coat is off before the scene to help preserve his jacket piece
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Dramaturgy (Laurie)

- Nothing new at this time.
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Stage Management (Amanda)

- Next weeks production meeting will be on FRIDAY November 7th at 12:05 pm
- Designer Run will take place on Monday November 10th